



**EXCELLENCE  
TODAY  
FOR TOMORROW**

**Rose Tree Media School District**  
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*Superintendent of Schools*

## **District Communications to Parents**

Our voice broadcast system allows you to configure how you receive information from the district and schools. The system is automatically populated with the guardian information from the student emergency card. The link to the broadcast portal is found here: <https://go.schoolmessenger.com>.

You may download the *SchoolMessenger* mobile app if you would like to access/modify settings and historical messages on your mobile device.

If you are a new family in the district or never created an account, click on the *Sign-Up* button. Use the email address that you provided to the school when you registered your child and create your account. Follow the instructions in the email message that is generated to activate and finalize your account. If you choose not to create an account, you will receive general messages at Guardian 1 home phone and emergency messages at Guardian 1 home phone and cell phone.

Timely communication of information to families is essential. A large percentage of the communication that we provide to families is via e-mail. It is imperative that we have an accurate and up-to-date e-mail address for each family. Your primary email address is listed on your Home Access Center letter (in this packet). If you need to change your primary email address for district communications, you may make this update in HAC. The HAC system will update *SchoolMessenger* within 24 hours of the change. If you need to change other demographic information, including your telephone number or mailing address, that must be done through your school building.

Children First.....Always!